EEO INFORMATION REQUEST

ALL PORTIONS OF THIS PAGE MUST BE FILLED OUT TO BE CONSIDERED FOR THE POSITION

Station KRGV-TV is licensed to operate by the Federal Communications Commission (“FCC”). In order to comply with FCC recruitment and reporting requirements regarding the station’s EEO efforts, the station requests all applicants to provide the information below. This data will not be used to evaluate your employment application, and it will not become part of your personnel file if you are hired.

NAME OF APPLICANT:________________________________________________

POSITION FOR WHICH APPLICANT IS APPLYING:_______________________

NAMES OF ALL SOURCES (ORGANIZATIONS, EMPLOYMENT AGENCIES, ADVERTISEMENTS, ETC. FROM WHICH APPLICANT LEARNED ABOUT POSITION:_____________________________________________________________  

_________________________________________________________________

NAME OF PERSON COMPLETING THIS FORM: ___________________________

SIGNATURE:_________________________________________

DATE:_________________________________________

(Revised April 7, 2021)
We do not discriminate on the basis of race, color, religion, national origin, sex, age, disability, or any other status protected by law or regulation. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

Employment Application

Applicant Information

Full Name: ___________________________ Date: ______________

Last        First        M.I.

Address: ____________________________________________

Street Address ____________________________ Apartment/Unit # ____________

City ____________________________ State ____________ ZIP Code ____________

Phone: ____________________________ Email ____________________________

Date Available: ________________ Social Security No.: ________________ Desired Salary: ____________

Position Applied for: ____________________________________________

Are you a citizen of the United States? □ YES □ NO

If no, are you authorized to work in the U.S.? □ YES □ NO

Have you ever worked for this company? □ YES □ NO

If yes, when? ____________________________

Have you ever been convicted of a felony? □ YES □ NO

If yes, explain: ____________________________

Education

High School: ____________________________ Address: ____________________________

From: _________ To: _________ Did you graduate? □ YES □ NO Diploma: ____________________________

College: ____________________________ Address: ____________________________

From: _________ To: _________ Did you graduate? □ YES □ NO Degree: ____________________________

Other: ____________________________ Address: ____________________________

From: _________ To: _________ Did you graduate? □ YES □ NO Degree: ____________________________

(Revised April 7, 2021)
References

Please list three professional references.

Full Name: ____________________________ Relationship: _______________
Company: ____________________________ Phone: _______________
Address: ______________________________

Full Name: ____________________________ Relationship: _______________
Company: ____________________________ Phone: _______________
Address: ______________________________

Full Name: ____________________________ Relationship: _______________
Company: ____________________________ Phone: _______________
Address: ______________________________

Previous Employment

Company: ____________________________ Phone: _______________
Address: ____________________________ Supervisor: _______________
Job Title: ____________________________ Starting Salary: $__________ Ending Salary: $__________
Responsibilities: ________________________________________________________________
From: ____________ To: ____________ Reason for Leaving: ________________________________
May we contact your previous supervisor for a reference?  YES  NO

Company: ____________________________ Phone: _______________
Address: ____________________________ Supervisor: _______________
Job Title: ____________________________ Starting Salary: $__________ Ending Salary: $__________
Responsibilities: ________________________________________________________________
From: ____________ To: ____________ Reason for Leaving: ________________________________
May we contact your previous supervisor for a reference?  YES  NO

Company: ____________________________ Phone: _______________
Address: ____________________________ Supervisor: _______________
Job Title: ____________________________ Starting Salary: $__________ Ending Salary: $__________
Responsibilities: ________________________________________________________________
From: ____________ To: ____________ Reason for Leaving: ________________________________
May we contact your previous supervisor for a reference?  YES  NO

(Revised April 7, 2021)
Military Service

Branch: ____________________________  From: ________  To: ________

Rank at Discharge: ____________________  Type of Discharge: ____________________

If other than honorable, explain: ____________________________________________

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: ____________________________  Date: ________________